

Request for Proposals

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| Project Number | 44134 |
| Project Name | JFPR9155(BHU): Advancing Economic Opportunties of Women and Girls |
| Project Country | Bhutan |

I. Consulting Firm Information

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| Consultant Name: | Acronym: |
| Address and Contact Information : | |

II. Assignment Specific Qualifications and Experience

Your Proposal shall demonstrate technical and management competencies based on project references submitted.

1. Technical Competence ( No More than 2000 characters)

Highlight the technical qualifications of your firm in undertaking similar assignments ( please attach the CVs of the Proposed consultants)

Provide details of past experience working with similar projects.

1. Management Competence (Please answer each question in one paragraph of 3-5 sentences)
2. Describe standard policies, procedures and practices that your entity has to assure quality interaction with clients and outputs.
3. How will your firm handle complaints concerning the performance of experts or quality of the works submitted for this assignment? What internal controls are in place to address and resolve complaints?
4. How will you ensure the quality of your firm’s performance over the life of this assignment?
5. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/ replacements of personnel and to ensure the continuity of professional services once contracted.
6. Other Information (maximum of 500 words)
7. Project References

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| Period | Client | Project | Country | Firm |
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Please select most relevant projects to demonstrate the firm’s technical qualifications.

VI. Key Considerations in approaching this assignment (no more than 9,000 characters summarizing approach and methodology)

This section must describe how your firm will line up different parts of the video to project the objectives stated in the ToR. Technical approach in terms of directing and producing, shooting in the field and editing must be elaborated adequately.

VIII. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

We have read the advertisement, including the terms of reference (TOR), for this assignment.

Neither the consulting firm nor its associate or any of its experts prepared the TOR for this activity.

We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/ consortium.

We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm and the expert(s) will be disqualified from short-listing and participation in the assignment.

All consulting entities and experts proposed in this proposal are eligible to participate in ADB-funded, -supported and –administered activities.

The lead entity and associates are NOT currently sanctioned by the ADB or other MDB. Neither the consulting firm nor the associates has ever been convicted of an integrity-related offense or crime related to theft, corruption, fraud, collusion or coercion.

We understand that it is our obligation to notify ADB should any member of the consortium become ineligible to work with ADB or other MDB or be convicted of an integrity-related offense or crime as described above.

Associate/s, including all proposed consultants named in this Proposal, have confirmed their interest in this activity in writing.

Associate/s, including all proposed consultants named in this Proposal, have authorized us in writing to represent them in expressing interest in this activity.

None of the proposed proposed consultants are dependent on the Executing or the Implementing Agency or individuals related to them.

We understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with ADB’s Anticorruption Policy.